



Student ID 1990

Start Date / /

End Date / /

Quality Education Enrolment Form 2010

Quality Education is the trading name for
Auckland Business School (NSTC) Ltd
P.O. Box 101799 NSMC
AUCKLAND

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AUCKLAND

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A: Qualification

1. Certificate in Advanced Information Technology - Level 3 (PC3219) - \$7,500.00
 Certificate in Computer Desktop Support - Level 4 (PC9713) - \$7,500.00
 Other: _____

2. How would you like to study? Full-time Part-time

B: Personal Details

3. Print your full **Legal Name**: Family name
 Given name(s)

4. Preferred or other name known by:

5. If you have previously enrolled with us under another name, what was that name?

6. Preferred title: Ms Miss Mrs Mr Other (specify)

7. Date of Birth: 19 11. Gender: Male Female
- Day Month Year

8. Address and contact details:

	Home	Alternative Contact
Street no. & name:	<input type="text"/>	<input type="text"/>
Suburb:	<input type="text"/>	<input type="text"/>
Town/City:	<input type="text"/>	Postcode: <input type="text"/>
Phone and Mobile:	<input type="text"/>	<input type="text"/>
Email:	<input type="text"/>	<input type="text"/>
Emergency Contact Telephone Number: <input type="text"/>		

9. If you have an NZQA or National Student Index number, please write it here:

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10. Were you born in New Zealand? No Yes

If you answered 'No', where were you born?

What year did you come to New Zealand to live?

B: Personal Details Cont...

11. Citizenship and Residency: Tick the box which best describes your citizenship

New Zealand Citizen (NZL) Australian Citizen (Aus)
Other

If you answered "Other" please specify your citizenship and whether you are a New Zealand Permanent Resident:

Citizenship:

(for students with dual citizenship, please specify the country of citizenship of the passport used to enter New Zealand)

New Zealand Permanent Resident: Yes No

If you ticked "Other", please also specify your fee/assistance status.

- 01 NZAID Scholarship (incl Aotearoa, short-term training and post-graduate)
- 03 Full Fee Paying Foreign Student
- 04 Exchange Student approved by Ministry of Education
- 06 Foreign Research Based Post-Graduate and International Doctoral Students
- 08 Military Personnel, Diplomatic Staff or Family, or Persons Associated with Operation Deep Freeze
- 09 International Off-Shore PHD Student (enrolled after 19 April 2005)
- 12 International ITO Off-Job Trainee

During your enrolment in this qualification will you be resident in New Zealand or overseas?

New Zealand Overseas

12. Ethnicity: What ethnic group(s) do you belong to? (You may circle up to three groups which apply to you)

NZ European/Pakeha	Polish	Sri Lankan
New Zealand Maori	South Slav	Japanese
Samoan	Italian	Korean
Cook Island Maori	German	Other Asian
Tongan	Australian	Middle Eastern
Niue	Other European	Latin American
Tokelauen	Filipino	African
Fijian	Cambodian	Other
Other Pacific Peoples	Vietnamese	Not Stated
British/Irish	Other Southeast Asian	
Dutch	Chinese	
Greek	Indian	

Please specify if "Other Pacific Island", "Other Pacific European", "Other Southeast Asian", "Other Asian" or "Other"

13. Iwi: If you identified as New Zealand Maori in question 16, what is the name of your Iwi? You may enter more than one Iwi. If you do not know your Iwi, please enter "Unsure"

Iwi: Rohe
(Iwi home area):

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(Iwi home area):

14. Prior Activity: What was your MAIN activity or occupation in New Zealand at 1 October last year? You may circle only one

Secondary school student	01	Non-employed or beneficiary (excluding retired)	02
Wage or salary worker	03	Self-employed	04
University student	05	Polytechnic student	06
College of Education student	07	House-person or retired	08
Overseas (irrespective of occupation)	09	Private training establishment student	11
Wananga Student	12		

15. Disability: Do you live with the effects of significant injury, long-term illness or disability?
The information you supply is confidential and completion of this section is not compulsory. No Yes

16. If yes, my disability affects me in the following way(s):

Hearing Visual Communication (Verbal & Written) Learning Mobility

Medical Condition: Please state any medical condition that may affect your training/studies

C: Academic and Vocational Information

17. Secondary School: What was the name of the last secondary school you attended? State 'overseas' if applicable.

What was your last year at secondary school?

What is the highest level of achievement you hold from a secondary school? tick only one option.

What is the highest level of achievement you hold from a secondary school? Your highest achievement may be a "traditional" award such as School Certificate, or you may have achieved a number of credits or a National Certificate at a certain level on the National Qualifications Framework. Your NZQA Record of Learning shows you how many credits you have.

Tick only one box.

- 00 No formal secondary qualifications
 11 14 or more credits at any level
 12 NCEA Level 1 or School Certificate
 13 NCEA Level 2 or 6th Form Certificate
 14 University Entrance
 15 NCEA Level 3 or Bursary or Scholarship
 09 Overseas qualification (includes International Baccalaureate & Cambridge Exams)
 98 Other
 99 Not Known

Please specify if 'Overseas qualification' or 'Other'

18. Tertiary Study: Have you studied with Quantum Learning, Quality Education or EOS Computer Training Ltd before?

No Yes

Will this be the first year you have ever enrolled at a University, Polytechnic, College of Education, Private Training Establishment, or Wananga either in New Zealand or overseas since leaving school?

Do not include enrolments in STAR, community or hobby classes No Yes

If you answered "No", please enter the year of your first enrolment in a tertiary institution

Do you expect to complete your qualification of study this year? No Yes

Will you be applying for Transfer of Credits? No Yes

D: Marketing Information

19. How did you find out about the programme that you are enrolling in? Please tick the best description.

Flyer in my letterbox White Pages Careers expo Yellow Pages

Newspaper Advertisement Please specify which newspaper

Website Please specify which website

Other Please specify

Referred by (name:)

E: Declaration

Privacy – Quality Education collects and stores information from this form to comply with the requirements of the Ministry of Education (student statistical returns), New Zealand Qualifications Authority (Record of Learning registration and Unit Standard outcomes), Tertiary Education Commission (funding returns), Industry Training Organisations (funding and academic outcomes), Ministry of Social Development (confirmation of enrolment and academic outcomes), Inland Revenue Department (student loan interest rebate), Department of Immigration (if you are not a New Zealand citizen or permanent resident) and Agencies who support particular students through scholarships and prizes, payment of fees or other awards (if you are a recipient of one of these awards). The information is also used to select students for qualifications, to manage internal administrative processes, and for internal reporting. Information about students may be supplied to, and sought from, other educational institutions for the purpose of verifying academic records.

NB: The Privacy Act came into force on 1 July 1993 with the stated aim of protecting the privacy of natural persons. It requires Quality Education to collect, hold, handle, use and disclose personal information in accordance with the twelve information privacy principles in the Act. For further information please see <http://www.privacy.org.nz/people/peotop.html>.

Please note that your name, date of birth and residency as entered on this enrolment will be included in the National Student Index, and will be used in an Authorised Information Matching programme with the New Zealand Birth Register. For further information please see <http://www.nsi.govt.nz/ima>.

In addition, when required by statute, Quality Education releases information to Government agencies such as the New Zealand Police, Department of Justice, Ministry of Social Development, and the Accident Compensation Corporation (ACC).

In signing this enrolment form you authorise such disclosure on the understanding that Quality Education will observe the general conditions governing the release of information, as set out in the Privacy Act 1993 and the post-compulsory Unique Identifier Code of Practice. You may see any information held about you and amend any errors in that information. To do so, contact the Student Services Manager.

Fees – For courses that do not attract Student Component Funding and are not exempt from Fee/Course Costs Maxima, a Student Loan Cap applies for course fees. You will be advised if this applies to your course. In signing this enrolment form you undertake to pay all fees as they become due, and to meet any late fees and collection charges associated with debt recovery. Quality Education's policy on withdrawal and refund of fees has been explained to you and appears in the Interview Checklist you have been supplied with.

Rules – In signing this enrolment form you undertake to comply with the published rules and policies of Quality Education with regard to attendance, academic progress, standard of dress, health and safety, and behaviour.

Declaration – I declare that to the best of my knowledge all the information supplied on, and with, this enrolment form is true and complete, I agree to abide by the conditions described above, and I consent to the disclosure of personal information as described above. I undertake to read the Student Handbook and understand that the rules and information contained therein are conditions of my enrolment.

Signature of student:

Date:

Signature of parent or guardian (if under 18):

F: Required Documentation

New Zealand Residents and Citizens

Please produce **ONE** of the following:

- Birth certificate with place of birth stated as New Zealand, Cook Islands, Tokelau, or Niue
- New Zealand passport
- Statement of Whakapapa, including date of birth, counter signed by a Kaumatua
- Certificate of citizenship or letter of confirmation
- Overseas passport with residency stamp

International Students

Please produce **ONE** of the following:

- Passport with a current student visa or permit to study.
- Work visa or permit with a variation to allow for study
- Visitor's permit (if enrolling in a course of 12 weeks or less)

FOR CA USE ONLY	
<input type="text"/>	
Company Stamp	
CA Signature	<input type="text"/>
Date	<input type="text"/>